



POLICY STATEMENT

MANAGEMENT OF STUDENT INFORMATION

Rationale

The Education Act, the Ontario Student Record Guideline, the Municipal Freedom of Information and Protection of Privacy Act and the Board's Freedom of Information and Protection of Privacy Policy all apply to the confidentiality, storage, retention and access to information. A fundamental principle is to ensure that personal information is to be protected to ensure privacy.

Guiding Principles

- The Algonquin and Lakeshore Catholic District School Board acknowledges the need to establish and maintain accurate school records conducive to the improvement of instruction for each student.
- The Algonquin and Lakeshore Catholic District School Board will comply with the Ministry of Education regulations in establishing, maintaining and protecting the privacy of student records.
- The Algonquin and Lakeshore Catholic District School Board will comply with the Freedom of Information and Protection of Privacy legislation in establishing and maintaining student records.

References

The Ontario Student Record (OSR) Guideline, 2020
The Education Act and Regulations
The Safe Schools Act, 2020
The Municipal Freedom of Information and Protection of Privacy Act
Freedom of Information and Protection of Privacy Policy A-2017-11-1

Administrative Procedures

Access to Pupil Information
Ontario Student Record

Approved: February 2022